



LAKE & COOK COUNTIES

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RESIDENTIAL BUILDING PERMITS INFORMATION

A NEW HOME:

The following is a list of information that must be supplied (and how it is divided for the consultants) for a permit:

1. Permit application completely filled out, including the real estate index number or property index number. (1-1)
2. 3 copies of the plat of survey with the legal description. (2-1)
3. 3 copies of the septic permit from Lake County Health Dept. (1-2)
4. 3 copies of the septic layout approved by Lake County Health Dept.(1-2) and 2 copies of the septic layout without the approval. (0-2)
The septic drawings must be prepared, certified and approved by a professional engineer, registered in the state. (See separate memo)
5. 3 copies of the soil letter and field notes from Lake County. (1-2)
6. 3 copies of the site plan (plat of survey showing the house on the lot). (2-1)
7. 3 copies of the blueprints with the architectural seal. (2-1)
8. Submit the blueprints on CD.

OTHER PROJECTS:

The following points above are needed: 1, only 2 copies each of 4, 6, and 7.

DEPOSITS:

When applying for a permit, there is a deposit required to pay for the time the consultants spend on the project. This is non-refundable if the permit is not picked up, or it is included with the final cost of the permit. The fees are based on the cost of the project:

\$50 for projects costing \$0 - \$10,000,

\$100 for projects costing over \$10,000

\$500 for a new home.

The check shall be made out to: **Village of Deer Park.**

THE CONSULTANTS:

The plans will be picked up for inspections and reviews by:

BUILDING INSPECTOR: **Bill Holmes** **Phone: 847-934-1959**

SEPTIC ENGINEER: **Todd Gordon** **Phone: 847-855-1100**

After the plans have been approved by the consultants, they are returned to the Village Permit Coordinator. The builder or the owner will then be contacted to come and pick up the permit as soon as possible, and will at that time be notified about the exact amounts that are due.

FEES:

When picking up the permit for the new home, there are separate checks needed for the following, and all the checks are to be made out to:

Village of Deer Park.

- **\$ 500** - Road and Performance Bond for projects costs in excess of \$10,000
- **\$1,000** - Road and Performance Bond for projects costs in excess of \$100,000
Road and Performance Bond for projects costs in excess of \$ 25,000
(for work performed in Village right-of-way or could cause damage there.)
- **\$3,000** - Road and Performance Bond for projects costs in excess of \$500,000
(Refundable at the time of issuance of the Final Occupancy,
and following the approval for payment at a Board meeting.)
- **\$2,000** - Septic Bond
(Refundable one (1) year after the Final Occupancy
Certificate is issued, following approval for payment
at the Board meeting.)
- **\$ 700** - School Donation (Depending on the location of the house)
School District #95 (within Lake Zurich's District)
School District #220 (within Barrington's District).
- **\$-----** - The building permit

IMPORTANT, PLEASE NOTE:

If the completed permit is not picked up within 6 months, the permit and the plans will become invalid and will have to be resubmitted. If you need additional information regarding the building permit, please contact the Permit Coordinator at 847-726-1648.



LAKE & COOK COUNTIES

Date: _____ Real Estate Index Number: _____ Lot No: _____

Applicant's Name: _____ Property Owner: _____

Address of the Property: _____ Subdivision : _____

Estimated cost of the work to be done: _____

Application is hereby made for permission to construct, alter, install or erect structures or facilities as checked or described below: (**A, B, or C**)

A. Residential: (New) _____ No. of Rooms _____ No. of Bedrooms _____ Stories _____ Floor Area
(Sq. Ft.) _____ Length _____ Height _____ Width _____ Basement _____ Crawl Space _____

B. Residential: (Existing) Interior Alteration _____ Exterior Alteration _____ Roofing _____
Attached Garage _____ Bonus Room/Attic _____ Finished Basement _____ Fence _____
Barn/Storage Shed _____ Deck/Gazebo _____ Patio/Breezeway _____ Driveway _____ Electrical _____
Heating _____ Plumbing _____ Swimming Pool _____ Lawn Sprinkler System _____
Demolition _____ Well _____ Well Repair _____ Septic _____ Septic Repair _____
Satellite Antenna _____ Satellite Tower _____

C. Other (Please Describe): _____

Estimate made by:..... Address: Phone:
Owner: Address: Phone:
General Contractor: Address: Phone:
Excavator: Address: Phone:
Architect (IL License No. _____)
..... Address: Phone:
Carpenter: Address: Phone:
Roofer (IL License No. _____)
..... Address: Phone:
Brick Mason: Address: Phone:
Cement Mason: Address: Phone:
Plumber (IL License No. _____)
..... Address: Phone:
Septic/Sewer: Address: Phone:
Well Contractor: Address: Phone:
Electrician: Address: Phone:
Heating: Address: Phone:

No error or omission in either the plans, application or construction, whether said plans, application or construction have been approved or inspected by the Building Inspector or not, shall permit or relieve the applicant from constructing the work in any manner than that provided for in the ordinances of the Village of Deer Park. The applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of the applicant's knowledge and belief.

Print name of owner/agent: _____ **Signature:** _____
Address: _____ **City:** _____ **State:** _____ **ZIP:** _____
Business Phone: _____ **Fax Number:** _____
Cell Phone: _____ **Residence Phone:** _____

Plan Review/Process Fee	\$ _____	
Building Permit Fee	\$ _____	
Site Inspection Fee	\$ _____	FOR OFFICIAL USE ONLY
Plumbing Fee	\$ _____	
Electrical Fee	\$ _____	
H V A C Fee	\$ _____	
Septic Fee	\$ _____	
Well Fee	\$ _____	
Driveway Fee	\$ _____	
Swimming Pool Fee	\$ _____	
Fence Fee	\$ _____	
Sign Fee	\$ _____	
Other	\$ _____	
Certificate of Occupancy	\$ _____	
School Impact Fee	\$ _____	
Refundable Performance Bond	\$ _____	
Refundable Road Bond	\$ _____	
Refundable Septic Bond	\$ _____	

Total Amount of Permit \$ _____

Deposit: *(submit with application)* \$ _____ *(\$50.00 for projects under \$10,000)*
(\$100.00 over \$10,000.00)

Total Amount Due \$ _____ *(\$500.00 deposit for new home)*

Received from the above \$ _____ and permission is granted this date _____
 for building in accordance with the above application.

VILLAGE OF DEER PARK

By: _____
 Building Permit Coordinator or Assistant