

**Village of Deer Park  
Regular Board Meeting Minutes  
March 15, 2004**

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**1. CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Village of Deer Park was held on Monday, March 15, 2004 at the Charles Quentin Elementary, 21250 W. Shirley Road, Palatine, in the Village of Deer Park, Lake County, Illinois.

President Gifford called the meeting to order at 815 p.m. Board and guests rose and recited the Pledge of Allegiance. Upon roll call the following were present: President Gifford, Trustees Dowell, Ekstrom, Kizior, and Thrun. Trustee Plautz was absent. Other Village Officials present were Plan Commission Members Jan Koe, Bill Koutsis, and John Lahr, Zoning Board of Appeals Member Jack Honomichl, Administrator Diesen-Dahl, Treasurer Stade, Clerk Smith, Engineer Gordon and Attorney Hargadon.

Guests present were: Steve A. Bramati (15 Clover Lane); Mary Lahr (201 Rue Touraine); Carrie Groeller (219 Rue Touraine); John Rossbach (708 Hillcrest Road); Roger Hankin (20850 Swansway); Jim Peterson (20230 Lea Road); Henry Werch (Board alumni); Janet Agnoletti (BACOG President).

**2. AGENDA CHANGES AND ANNOUNCEMENTS**

Mr. Komoza from the Treasurer of the State of Illinois was not able to attend the meeting—removed agenda item 6.

**3. CONSENT AGENDA**

**A. Approval and Release of Minutes from the:**

- i) Board of Trustees Meeting held 2/16/2004
- ii) Zoning Board of Appeals Meeting held 2/16/2004
- iii) Plan Commission Meeting held 3/1/04

**B. Approval, Not Release of Minutes from the:**

- i) Executive Session of the Board of Trustees –litigation and land acquisition-held 2/16/04
- ii) Executive Session of the Board of Trustees-staff compensation-held 2/16/04.

**C. From the Attorney:**

- i) Ordinance 04-11: Fence Variation 22766 Long Grove Road
- ii) Ordinance 04-13: Tassi Ordinance. Ordinance format of Board decision approved in February.
- iii) Resolution R04-02: Supercedes R04-01. Ordinance format of Board decision approved in February.

**D. From the Engineer:**

- i) BAGIS Memorandum of Understanding.
- ii) Addendum Agreement for Economic Development Program Project.

**E. From the Liquor Commissioner:**

- i) Approval of Liquor license for La Hacienda Restaurant. Application has been approved by the Kildeer Police.

**F. From the Clerk:**

- i) Approval to amend the Minutes of the Regular Meeting of the Board of Trustees to reflect the telecommunications tax rate set-asides directed in R04-01 as 1/3 of tax revenues collected. See memo in Board package.

President Gifford removed Item B(i)—Executive Session Minutes from 2/16/04 regarding litigation and land acquisition.

MOTION: by Dowell second by Kizior to accept the Consent Agenda, as amended. Upon voice vote:

YES: (4)

NO: (0)

ABSENT: (1) Plautz

Motion Carried 4/0

**4. APPOINTMENT OF NEW VILLAGE OFFICIALS**

President Gifford appointed resident Joel Rotter to the vacancy created by the relocation of former Trustee Henry Werch. Mr. Rotter is a 16-year resident of the Village of Deer Park, who has spent approximately 15 of those years on the Zoning Board of Appeals. Mr. Rotter has been Chairman of the Zoning Board for approximately one year.

Clerk Smith administered the oath of office to Mr. Rotter.

The appointment of Chairman Rotter to the Board of Trustees creates an opening in the Chair of the Zoning Board of Appeals; President Gifford appointed Zoning Board Member Randy Szczesny to the position of Chairman of the Zoning Board of Appeals (not present). President Gifford noted Mr. Szczesny is a 17 year resident of the Village, who has served on the Zoning Board for the last 10 years.

**5. VARIANCE REQUEST – 15 CLOVER LANE**

3<sup>rd</sup> car extension; requires 5' variance.

Trustee Rotter reviewed the Zoning Board of Appeals meeting held earlier in the evening regarding the variance request. Northeast corner of the house is only portion requiring variance. The issue of hardship was discussed; Zoning Board suggested extending to the back of the property; however, there is an existing deck blocking.

ZBA recommends approval of the variance request.

Attorney Hargadon indicated the variation sought is a variance from the 30' side yard requirement; the northeast corner will extend in a triangulated fashion a total of 5 feet into the required sideyard setback. Attorney suggests variation be granted only as to the extension.

MOTION: by Dowell second by Ekstrom to grant the variance request for a triangular area extending 5 feet into the required sideyard setback. Upon voice vote:

Yes: (5)

NO: (0)

ABSENT: (1) Plautz

Motion Carried 5/0

Attorney Hargadon requested petitioner submit architectural drawing for the ordinance granting the variation. Petitioner noted drawing will be prepared tomorrow. Petitioner reminded that a building permit is required for this project.

**6. KILDEER POLICE DEPARTMENT PROPOSED BUDGET FY2004 – 2005**

Chief Lilly and Administrator Schreiber were present to answer questions.

President Gifford noted proposed increase in the budget over last year—  
From \$723,591 to \$967,325, which represents an increase of approximately 33%.

***Board comments/questions:***

***Trustee Dowell*** noted full-time salaries reflect an increase of \$88,000. Chief Lilly indicated this would cover the addition of 2 part time staff. Total coverage would then be 9 full-time officers; 2 part-time. Chief Lilly indicated this level of staffing would be required for appropriate 24 hour police coverage given expectations of requests for service in the coming year.

Chief Lilly indicated medical benefits went up more than commensurately. Costs have increased an average of 35 – 40% over the last few years while costs to the Village have been dictated by the current contract.

Chief Lilly noted the increase in umbrella coverage/liability insurance. Police have had a number of injuries on duty in both towns; claims history with Workmen's' Compensation caused 50% increase.

Trustee Dowell questioned the nature of the administrative fee included in the contract (\$87,000). Chief Lilly indicated this line item covers the cost of non-police personnel to help administer services. Cost is set as a fixed percentage.

**Trustee Ekstrom** requested information regarding the civilian part time salaries; Chief Lilly indicated they have added more hours due to growth and increased reporting requirements (2 additional part time clerks).

**President Gifford** asked if Department anticipates overtime costs decreasing, given additional officers. Chief Lilly stated the anticipation is this number will remain constant. Have seen a mild increase in calls for service; types of calls have shifted away from residential area to the Triangle area. Traffic accidents in particular require more than one car. In 1998—calls for service in the Triangle were 20 – 23% of total; now roughly 60%; project around 90% in next two years. Most calls are traffic related on Rand Road; congestion. President Gifford verified traffic is not due to development; most is commuter or transient traffic traveling on Rand Road.

**Trustee Ekstrom** questioned overtime civilian projection. Chief Lilly stated this number was originally set as 3%; historical information now drives the projection. Additionally, Trustee Ekstrom questioned costs shown for recruitment; Chief Lilly indicated these costs reflect total cost for additional staff—ads, uniforms, and testing being among those costs.

**Trustee Kizior** questioned how many officers would be in Deer Park at any given time, and how many of them would be in the Triangle on a given day. Chief Lilly stated the Department is establishing a separate beat for the Triangle that will be shared between Kildeer and Deer Park. There will be two officers anywhere within Deer Park, plus a Supervisor. Supervisor and 3 patrol cars out total between the two villages.

**Trustee Dowell** noted the majority of the increase is additional personnel, and questioned why there was a need to increase to such a large extent. Chief Lilly indicated workload projections drive increases. The Department believes the Triangle should be broken out as separate beat for both towns. Desire is to keep providing support to subdivisions as in the past. Kildeer is also adding 2 additional full time officers. Chief Lilly noted the administrative fee increase is proportionate with the number of officers.

**President Gifford** requested an explanation of the line item described as Longevity. Chief Lilly indicated this item is a portion of the benefits package. 1% bonus for each full 5 years of service given on the anniversary date.

President Gifford asked if staffing requested will be adequate given development plans active in both villages (plans for the LB Anderson property and Praedium Development, in particular). Chief Lilly indicated the expectation is for no other increase in staffing for 2 – 3 years, after that time, the Department would look at historical information for needs.

**Trustee Kizior** questioned impact on response times. Chief Lilly stated an additional beat car will free up another car to patrol the Village. If cannot add that beat car, response times may degrade. Department strives (for both villages) to make priority calls; closest officer responds regardless of assigned beat. Beat or zone car either fills in or joins to relieve.

**Trustee Rotter** asked if addition of two officers will require an additional patrol car. Chief Lilly noted there was an additional car added already this year. Finance cars over two years for cash flow; if need extra car can absorb. Chief Lilly stated that, at this point, he does not believe the Department will need to increase rolling stock.

**Trustee Kizior** questioned estimates for fees for dispatch service; fees are based on calls—separate billing from the Village of Lake Zurich, based on prior calendar year.

**Trustee Ekstrom** requested Chief Lilly review the personnel covered by the proposed budget. Chief Lilly indicated “full time salaries” are officers; “full time salary civilian” is a portion of the full time records supervisors’ salary; “part time civilian” is 50% of part time civilian costs. Budget covers 9 full time officers and 2 part time.

Kildeer will have 16 full time equivalents and 1 part time. The Kildeer budget for police coverage has not been established yet; will be approximately \$1.3 million.

**Trustee Thrun** requested Chief Lilly discuss the allocation of Sergeants’ salaries taken out of the Deer Park budget. Chief Lilly noted 2 1/2% of Sergeants’ salaries compensated out of the Deer Park budget.

MOTION: by Dowell second by Thrun to approve the proposed Kildeer Police Budget reflecting the total fee for fiscal year 04-05 of \$967,325. Upon roll call:

Yes: (5) Dowell, Ekstrom, Kizior, Rotter, Thrun

NO: (0)

ABSENT: (1) Plautz

Motion Carried 5/0

Attorney Hargadon would like to review the rider to the contract. Present contract expires August 2005. Upon review of the rider, action can be taken.

Chief Lilly thanked the Board, and reported in February there was a series of car burglaries located on the south side of the villages. Chief Lilly noted that all cars were left in driveways unlocked. Offenders used door openers to access garages. Burglaries were cleared this week. One offender is in the County jail; identified other 2 offenders. If can make case, will be charging them, as well.

**7. REQUEST FOR DONATION FROM BACOA**

The Village has donated \$1000 each of the last three years.

Motion: by Ekstrom second by Thrun to donate \$1000 to BACOA. Upon roll call:

YES: (5) Dowell, Ekstrom, Kizior, Rotter, Thrun

NO: (0)

ABSENT: (1) Plautz

Motion Carried 5/0

**8. ENGINEERS’ REPORT**

**A. Long Grove Road Access at Deer Park Town Center**

Engineer Gordon asked the Board to consider access at the Town Center with final design of Praedium and townhomes underway. Engineer Gordon noted access is coordinated with Lake County regarding access. Among comments received from LCDOT was a comment regarding the Village position on the no left turn egress from Town Center. Maintenance of no left turn requires different striping.

Trustee Kizior noted this issue goes back to the original Town Center design. Now appears to be more of a nuisance than anything else, though it seemed like a good idea years ago.

Board consensus with Trustee Kizior.

President Gifford indicated new issues now enter into the decision whether or not to maintain the no left turn. Issues include: safety—desire to line up the proposed development with the Town Center for ingress and egress; Field Parkway is now open with egress on the south end. President Gifford noted any change will need to be monitored—residents input regarding impact of the change; noting, however, that the traffic engineer recommended a left out be allowed at the time the Town Center was designed.

Lake County has indicated that the intersection of the two Town Center and the proposed Praedium development would not meet warrants for signalization, and setbacks are not sufficient for a signal.

Engineer Gordon indicated engineering plans need to proceed; decision regarding left turn egress out of Town Center will affect engineering.

Trustee Thrun indicated he originally felt limiting the left turn out was appropriate; has received negative feedback regarding decision. Trustees believe stacking at Rand will be relieved by allowing left; eliminating the left turn doesn't stop westward movement; causes traffic to go to Field to Quentin to Long Grove.

Lake County is requiring the developer of the townhomes (United Land) and Praedium to arrive at one engineering plan for the roads. There is currently a right turn being extended to the townhomes.

Board consensus (unanimous) to allow the left hand turn egress out of Deer Park Town Center.

- B. Chapel Hill Tennis Court Reconstruction—Soil Boring Request & Authorization to Bid  
Engineer Gordon referenced his memo to the Board dated March 11, 2004 on this issue.

Have completed Charlie Brown courts; recommend additional storm sewer and retaining wall along east edge of Chapel Hill tennis courts. Need evaluation of courts to provide better design at lower cost without reducing quality.

Photos of condition of courts were displayed for the Trustees to review.

Requesting authorization for pavement cores and evaluation of water content to indicate if pavement and base currently in place can be utilized. Estimate \$1500 cost for testing required.

Trustee Kizior indicated he is working with Engineer Gordon; planning to recondition one court per year to space out costs, based on age of courts.

MOTION: by Ekstrom second by Thrun to approve \$1500 for core samples to be taken at Chapel Hill tennis courts, and based upon the information received from that sample, take the project out to bid. Upon roll call:

YES: (5) Dowell, Ekstrom, Kizior, Rotter, Thrun

NO: (0)

ABSENT: (1) Plautz

Motion Carried 5/0

- C. 2004 Road Maintenance Program and MFT Resolution

Engineer Gordon provided a memo (dated March 8, 2004) with estimate and map of locations. Recommendations are consistent with the Villages' 9 year program, except Corners Drive and Country Lane to the south of Corners have been eliminated, and have added Swansway north. Estimate was \$358,000; proposing to utilize MFT funds (\$270,000 in fund); remaining to come out of capital fund. Requires

testing services; typical budget is approximately \$5500 for testing services. Minor storm sewer improvements and ditching are included as part of the program.

President Gifford, in an effort to preserve capital, suggested reduction of the road program to coverage allowed by MFT. Road program is a preventative maintenance program. Looking to cut back this year due to other additional costs, which will not be in the budget in following years (such as Vehe Farm construction). Desire is to recoup or accelerate next year without causing degradation of roads. Engineer Gordon agreed, noting there will be additional costs in future years.

Board requested Engineer Gordon bid out entire project, utilizing unit prices to enable project to be scaled back as desired. Bidding will be based on unit prices, will need to indicate possibility of elimination of portions of project. Cannot add roads to the road project through MFT; can remove roads.

MFT funds accumulate on monthly basis at approximately \$90,000 per year, and roll over. To bid out program, need to have MFT and capital funds.

President Gifford noted that the Vehe Farm construction schedule is also based on unit pricing to allow scaling back of the project as required.

If get State approval, do not have to spend all of money approved. To go out to bid, must determine if using MFT funds.

MOTION: by Dowell second by Kizior to approve the resolution to allow \$270,000 in MFT funds for the road improvement program for fiscal year 04 -05. Upon roll call:

YES: (5) Dowell, Ekstrom, Kizior, Rotter, Thrun

NO: (0)

ABSENT: (1) Plautz

Motion Carried 5/0

MOTION: by Dowell second by Thrun to instruct the Village Engineer to take the 2004 Road Maintenance Program out to bid, utilizing unit costs. Upon voice vote:

YES: (5)

NO: (0)

ABSENT: (1) Plautz

Motion Carried 5/0

**D. Thornhill Drainage Review**

Memo to the Board from Engineer Gordon was distributed to the Board at the meeting.

Engineer Gordon reviewed that, at the January 19<sup>th</sup> Board meeting, the Board requested a topographic survey of the common property line of Lot 7 and 8 in the Ravenswing Subdivision. Results determined there is a significant amount of landscaping features on both lots impacting drainage; slope of Lot 7 (Yoo) goes right to the property line, with no room for drainage to the west, as was originally allowed prior to completion of the fence (approximately 12 years ago). Topographic survey indicates both property owners have created drainage issues with landscaping installed.

Option one: To install storm sewer in the right of way to address the drainage in the cul de sac and proposed grading alteration to extend 60' southwest of the road edge. Grading improvements would be located between existing landscaping along the common property line and the driveway of Lot 8; the proposed grading is partially outside the right of way and would require the approval of the property owner to perform the grading. This option would not require the removal of existing landscaping along the common property line; it would require minor removal of landscaping in the right of way in front of Lot 7. Estimate of cost of option 1: \$14,600.

Option 2: Also includes storm sewer improvements along Thornhill Court, but at a deeper elevation to allow for proposed drain tile along the common property line. This option would require removal of all landscaping features to create a swale. Estimate of cost of option 2: \$38,700.

President Gifford noted owner of Lot 7 filled up to the Lot line, and did not provide for drainage swale; however, owner is not in violation of Village Codes; filled in natural drainage swale. Permit was required for grading change, not given.

Board discussed concerns regarding spending money to correct issue created by homeowners, and possible alternatives. Two separate issues presented; front drainage, and elevation. Opinion of Engineer Gordon front drainage issue is a Village issue.

Trustee Ekstrom noted Lot 7 has numerous violations pending with Building and Zoning Inspector Holmes.

The only legal recourse available to the Village to leverage homeowner completion of issues is to sue for violations of Code that may exist.

***Trustee Plautz joined the meeting at 9:45 p.m.***

Board directed the Village Attorney to send a letter to the owner of Lot 7 (Yoo) to advise of the need to come into compliance with drainage issue and possible repercussions of failure to do so. Additionally, Attorney is to request a meeting within 15 days to discuss.

MOTION: by Ekstrom second by Kizior to authorize Engineer Gordon to take Option 1 presented in the memo from Engineer Gordon out to bid. Upon roll call:

YES: (5) Dowell, Ekstrom, Kizior, Rotter, Thrun

NO: (0)

ABSTAIN: (1) Plautz

Motion Carried 5/0/1

**9. REPORTS**

**A. Attorney Hargadon**

- i) Annexation Agreements—Hillcrest Road; Pecocho, Kirk, and Rossbach  
Presented three annexation agreements for which the Attorney is seeking approval for execution. Agreements are with Mr. & Mrs. Rossbach, Mr. & Mrs. Pecocho, and Mr. Kirk. Attorney Hargadon noted these are pursuant to agreements made orally with respect to the maintenance of petitions under Section 712 of the Illinois annexation statutes. These are similar, if not identical, to Eckert and Olson approved earlier. Each will require separate Public Hearing. Notice provided to local papers and entered into the record.

MOTION: by Dowell second by Thrun to temporarily adjourn the Regular Meeting of the Board of Trustees for the purpose of a Public Hearing on an Annexation Agreement with the Rossbachs. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting was temporarily adjourned at 9:52 p.m.

MOTION: by Ekstrom second by Dowell to reopen the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was reopened at 10:08 p.m.

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MOTION: by Dowell second by Ekstrom to approve the ordinance authorizing the Annexation Agreement between Mr. and Mrs. Rossbach and the Village of Deer Park. Upon roll call:

YES: (7) Gifford, Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun  
NO: (0) Motion Carried 7/0

MOTION: by Dowell second by Thrun to temporarily adjourn the Regular Meeting of the Board of Trustees for the purpose of a Public Hearing on an Annexation Agreement with Mr. and Mrs. Pecocho. Upon voice vote:

YES: (6)  
NO: (0) Motion Carried 6/0

The Regular Meeting of the Board of Trustees was temporarily adjourned at 10:09 p.m.

MOTION: by Ekstrom second by Dowell to reopen the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)  
NO: (0) Motion Carried 6/0

The Regular Meeting of the Board of Trustees was reopened at 10:12 p.m.

MOTION: by Ekstrom second by Thrun to approve the ordinance authorizing the Annexation Agreement between the Village of Deer Park and Mr. and Mrs. Pecocho. Upon roll call:

YES: (7) Gifford, Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun  
NO: (0) Motion Carried 7/0

MOTION: by Dowell second by Ekstrom to temporarily adjourn the Regular Meeting for the purpose of a Public Hearing on the annexation agreement with Mr. Kirk. Upon voice vote:

YES: (6)  
NO: (0) Motion Carried 6/0

The Regular Meeting of the Board of Trustees was temporarily adjourned at 10:13 p.m.

MOTION: by Ekstrom second by Thrun to reopen the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)  
NO: (0) Motion Carried 6/0

The Regular Meeting of the Board of Trustees was reopened at 10:14 p.m.

MOTION: by Dowell second by Ekstrom to approve the ordinance authorizing the annexation agreement between the Village of Deer Park and Mr. Kirk. Upon roll call:

YES: (7) Gifford, Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun  
NO: (0) Motion Carried 7/0

ii) Ordinance 04-12: Amending Deer Park Zoning –Kildeer Boundary Agreement Properties

This issue was heard at a Public Hearing earlier this evening regarding the proposed rezoning of three properties along Rand Road south of Deer Park Boulevard which were annexed by the Village at the January meeting pursuant to the Kildeer Boundary agreement. In annexation agreements, when annexed in January, agreed properties would be rezoned to Planned Development District under the Village of Deer Park Zoning Ordinance within 60 days of the annexation.

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Plan Commission Public Hearing was pursuant to public notice. Plan Commission unanimously recommended rezoning.

MOTION: by Dowell second by Thrun to adopt Ordinance 04-12: An Ordinance Amending the Deer Park Zoning Map. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun

NO: (0)

Motion Carried 6/0

iii) Properties being annexed pursuant to the Kildeer Boundary Agreement

Attorney Hargadon noted that one of the goals of the Comprehensive Plan was aggregation of smaller parcels for redevelopment. Currently, properties being annexed along Rand Road constitute a mix of narrow lengthy properties with a number of differing uses—boat storage, auto repair, industrial type buildings. If interested, area might qualify as a tax increment finance area (TIF). Excess taxes generated by redevelopment could be used to help pay for infrastructure. President Gifford would like to direct Teska to become involved, as Teska has experience and expertise in this area (recognized as one of top experts in the State). Planner would pursue TIF study to determine if area meets criteria, create use plan, and estimate taxes that might be generated above current levels generated. Attorney Hargadon estimated initial cost of study would be approximately \$30,000; cost could be recouped through TIF. If the Board chooses to go forward after the study, there would be legal fees given the procedures involved in establishing a TIF district and convocation of a panel of local taxing bodies to evaluate the proposed TIF District. Attorney Hargadon estimates \$50,000 – 100,000 for total cost. A TIF has to be approved by the Village; if taxing bodies do not agree with certifications, can sue to overturn. TIF financing was created by the State Legislature to help municipalities improve problematic areas; has been very successful.

All properties in this area are not annexed into Deer Park yet, although the Village does have zoning control under the Kildeer Boundary Agreement. If wait until all properties are annexed, may be too late to pursue a TIF District, as Village will be in a reactive rather than proactive mode regarding development of the area.

Board consensus to ask the Village Planner (Teska Associates) to pursue a TIF study for the area from Deer Park Boulevard to Lake Cook Road.

B. President Gifford

- i) Due to the growth of the Village and legal requirements for record keeping, the process has become cumbersome under the current Staff structure. Proposing using Administrative Assistant to rework the filing system in the Village. President Gifford noted the filing system came out of previous Administrator Lois Sundberg's basement. Administrative Assistant has expressed an interest in taking on this project. May be additional hours upfront for setting up the new system. Board consensus to approve the Administrative Assistant's assumption of responsibility for the filing system in the office.
- ii) April as Fair Housing Month—Fair Housing Center of Lake County has requested a proclamation.

MOTION: by Thrun second by Plautz to declare April as Fair Housing Month in the Village of Deer Park. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

C. Trustee Dowell--Finance

i) Discussion of Fiscal Year 2005 Budget

Trustee Dowell referred to the proposed budget included in the Board packet, and noted the basic structure of the proposed budget is laid out in terms of

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operating costs of Village. Trustee Dowell reviewed receipts and disbursements included in the budget.

Additionally, the proposed budget is organized to show first all disbursements essential to the operation of the Village, then disbursements over which the Village has control (Vehe Farm, Road Program, Repair and Maintenance, and Parks and Recreation).

Trustee Dowell noted actual numbers were used where possible, estimates were conservative on receipts. Additionally, Vehe costs drop drastically in following years.

Board to review Budget as proposed and prioritize items listed under Additional Budget Considerations.

ii) Will probably be amending the 2004 actual budget next month.

iii) Vehe Farm Foundation Budget

No action taken tonight. Major item is barn construction; reflects \$1.285 million, as have not taken out to bid yet, used the construction estimates from the December meeting. Under this construction schedule, meeting area would be available April or May of 2005. Timing of availability of meeting area would drive other costs, such as acquisition of tables and chairs.

More than likely, smaller costs could be offset by grants or donations. Most grants available for ongoing programming.

Estimate the run rate (budget less construction and marketing, furniture) to be approximately \$20,000 per year for ongoing expenses. However, the Foundation has not discussed the possible need for additional personnel or hours.

Donations collected last year by the Foundation were between \$3000 and \$5000.

Once the barn is completed, Village will determine types of functions suitable, and then market for rentals to estimate revenues possible from the public spaces.

D. Administrator Diesen-Dahl

i) Bids for Cleaning the Office

Board expressed concern about lack of specifications for cleaning with no legal ramifications if cleaning is not done satisfactorily. Requested references for Coverall Cleaning Concepts and Unlimited Service, Inc. Board approved use of Maids on Time until final decision is made.

E. Trustee Kizior—Parks and Recreation

i) BACOG

Presented BACOG legislative platforms for review/approval. Added to the agenda, as BACOG requires immediate action to move forward. Items of note on the platform: support for the extension of Route 53 is included.

MOTON: by Thrun second by Ekstrom to approve the February 2004 BACOG legislative platform. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

ii) Lawn Mowing Bids Results

Included in basic costs for 2005 budget. 11 bids were received. Low bid from Water Wood and Stone out of Woodridge, Illinois. Checked references; both positive. All new equipment (Skagg) purchased in 2004. 24 hour response time promised.

Maloney Landscape was second lowest bid (local company). Dover Pond Homeowners Association used Maloney Landscape last year, and recommends them.

Trustee Kizior anticipates cutting all areas of the Village once a week. Flexibility was built into the bid to allow for growing season and weather.

Recommend Water Wood and Stone to Parks; outlots to M&S Lawn Care. Strategy is to go with low bidder on parks; utilize second lowest bidder on outlots to cultivate resources and lower costs where possible.

Assuming a 27 week cycle for parks, total cost for parks mowing would be \$14,040; \$950 for outlots (once every three weeks for 10 total mowings)—budget is \$17,000. Mowing outlots 10 would be 5 times more than last year.

MOTION: by Kizior second by Ekstrom to accept the low bidder for parks at \$14,040 for Water Wood and Stone, and to accept the 2<sup>nd</sup> low bid for outlots--M&S Landscaping out of Ingleside, Illinois at \$95 per cut, estimating 10 cuts for the season. Incorporating 2<sup>nd</sup> low bidder to cultivate resources for flexibility. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun  
NO: (0) Motion Carried 6/0

iii) Spring Clean Up

Two estimates—Maloney (\$3000) and Chicago Greenskeepers (\$1625). Recommend spring cleanup with Chicago Greenskeepers at \$1625.

MOTION: by Kizior second by Ekstrom to accept the bid from Chicago Greenskeepers to do a spring clean up at a cost of \$1625. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun  
NO: (0) Motion Carried 6/0

iv) Peterson Pond Algae Control

Trustee Kizior recommends Board accept the bid from EAM to control algae in Peterson Pond; no homeowners association around Peterson Pond. Issue was tabled.

v) Spring Fertilization & Weed Control

Received 3 bids—McGinty (\$3770), TruCare (\$3570), and ChemLawn (\$2097). Trustee Kizior believes application is needed to help new grass grow; abundance of weeds is unacceptable. Additionally, this would be applied throughout the Village, not in one isolated area. Administrator Diesen-Dahl noted VisionScape has occasionally used weed control and fertilization on an as-needed basis. Timing of the growing season requires a decision without tabling for budget considerations.

MOTION: by Kizior second by Thrun to accept the bid from the low bidder, ChemLawn, at \$2097 to do weed control and fertilization as specified across the Parks. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun  
NO: (0) Motion Carried 6/0

vi) Coordination—Spring/Summer Soccer

Update on parks usage. In general, parks have been opened up to 3 soccer associations and 2 baseball associations from April 1 to July 31. Provisions have been made for a 4<sup>th</sup> soccer association (Schwabens) to use one of the parks from now until April 2<sup>nd</sup>, with the possibility of their use of another park between April 2<sup>nd</sup> and the middle of May.

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Michael D'Angelo Park will be unavailable Thursday, Friday, and Saturday. BASA (Barrington Area Soccer Association) will be a new user of this park. Rules for use of the park are being updated, and will be transmitted to BASA.

Looking at the possibility of sharing of Charlie Brown Park with Ela Soccer and Barrington Baseball.

Tournament schedule for Town Center Park submitted.

Baseball Associations have requested three sets of bases (Village only has one at 65' currently).

Trustee Dowell requested some time be left open for resident use. As other clubs come to the Village looking for parks, preference should go to clubs with Deer Park connections (volunteers or players involved with clubs). Thanked Trustee Kizior for taking on scheduling; rules at Michael D'Angelo should be transmitted to associations.

**10. TREASURERS INFORMATION**

MOTION: by Dowell second by Thrun to approve the Investments Held report dated 2/29/2004. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

**11. CASH DISBURSEMENTS**

MOTION: by Dowell second by Thrun to approve the Cash Disbursements for the period 2/17/04 – 3/15/04 in the amount of \$197,253.85. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun

NO: (0)

Motion Carried 6/0

**12. PUBLIC COMMENTS**

**Resident Carrie Groeller** thanked Trustee Kizior for work done on the parks' schedule. Requested to be apprised of rules given to associations; copy to be sent to Mrs. Groeller.

**Plan Commission Member John Lahr** noted the communication sent by Mr. Lahr to the Board and Plan Commission members. The communication was in response to resigned President Karl's letter asserting several inappropriate actions on the part of Mr. Lahr. Mr. Lahr answered these assertions and requested action affirming his position, negating the official assertions made. To date, received positive response from one Plan Commissioner; still waiting for response. President Gifford indicated what happened in the past has happened, and he is moving forward. Mr. Lahr requested communication be rescinded; Trustee Ekstrom expressed desire to rescind. No other Board comments.

**Resident Mary Lahr** requested clarification of figure in the proposed budget for Debt Principal & Interest. Treasurer Stade noted the budgeted amount is \$149,660. Noted the January minutes after the Executive Session indicate the Village is moving forward to purchase Lot 4 of the Dahm property; requested an update. President Gifford stated the Village has not yet purchased. Mrs. Lahr asked if there is a cap on legal expenses. Trustee Dowell noted this is a fluid situation. Board is watching the figures; not capped at a specific dollar amount.

**Resident Roger Hankin** asked if the Village has received a new rate schedule for 2004-2005 for Lord Bissell & Brook. Attorney Hargadon stated rates are the same as last year. Mr. Hankin asked the Board if there has been any effort to vet fees against surrounding communities for usual and customary fees, noting Deer Park is paying more for paralegals than 4 surrounding communities are paying for full attorney rates. Trustee Dowell noted that the infrastructure of the Village requires outsourcing to a greater measure than many others. Mr. Hankin noted statistics from surrounding communities, and indicated he is questioning whether the Village is getting the best "bang for our buck" in a time when the Board is looking

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to cut spending. President Gifford expressed the opinion that the Village is getting an extremely fair value for what we pay our attorney.

**13. ADJOURNMENT TO EXECUTIVE SESSION**

MOTION: by Ekstrom second by Thrun to adjourn to Executive Session to discuss ongoing litigation, potential land acquisition, and Staff Compensation. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was temporarily adjourned at 12:05 a.m. March 16, 2004.

**14. ACTION ON EXECUTIVE SESSION ITEMS**

MOTION: by Ekstrom second by Dowell to reopen the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was reopened at 12:47 a.m.

MOTION: by Ekstrom second by Plautz to authorize the Village Attorney to negotiate a contract with the Dahm family at \$1.8 million, with the potential for a \$25,000 escrow requirement. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Plautz, Rotter, Thrun

NO: (0)

Motion Carried 6/0

MOTION: by Ekstrom second by Thrun to approve an increase in Administrative Assistant Doniec's pay to \$14 per hour. Upon roll call:

YES: (6) Dowell, Ekstrom, Kizior, Rotter, Plautz, Thrun

NO: (0)

Motion Carried 6/0

**15. ADJOURNMENT**

MOTION: by Ekstrom second by Thrun to adjourn the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was adjourned at 12:50 a.m., March 16<sup>th</sup>, 2004.

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H. Scott Gifford, President

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Sandra R. Smith, Village Clerk